



**PENSION RESERVES  
INVESTMENT  
MANAGEMENT BOARD**

## **Investment Analyst - Real Estate & Timberland**

### **General Description**

Join the Massachusetts Pension Reserves Investment Management Board (PRIM), an innovative and effective investment fund, as an Investment Analyst for our Real Estate and Timberland investment team. Real Estate and Timberland (RET) represents 14% of PRIM's \$73 billion PRIT Fund. Reporting to the Director of Real Estate and Timberland, the Investment Analyst will conduct research, analysis and assist in the management of PRIM's commercial real estate and timberland portfolios. This role offers the opportunity to gain experience in the investment management field working on large global pension fund initiatives with top investment management firms. As a member of the RET team, our Analyst will have direct access and exposure to managers and research from our partner firms and are expected to contribute to the team's strategy and growth initiatives.

It is a great time to join PRIM as we are experiencing an exciting time of growth. Our team works hard on behalf of the Commonwealth, responsibly investing and growing the Massachusetts retirement fund for the benefit of our state and municipal employees and public-school teachers. PRIM offers a healthy work-life balance and is an inclusive employer seeking to foster a diverse, collaborative and curious culture.

### **PRIM's Mission**

PRIM's mission is to provide a professional investment service that maximizes the return on investment within acceptable levels of risk by broadly diversifying its investment portfolio, capitalizing on economies of scale to achieve cost-effective operations, and providing access to high quality, innovative investment management firms, all under the management of a professional investment staff and members of the PRIM Board and its Committees.

### **Responsibilities and Duties**

- Conduct investment research on asset allocation, global economics, real estate and timberland markets
- Assist with manager sourcing, pipeline management, due diligence and performance analysis
- Prepare financial analysis and due diligence materials for acquisition opportunities
- Conduct property tours and attend industry conferences
- Oversee quarterly valuation process
- Update portfolio and debt reporting packages
- Oversee cash management process

### **Minimum Qualifications**

- Bachelor's degree with a concentration in Finance, Economics, Accounting, Mathematics or Real Estate
- Two years of relevant work experience, preferably within commercial real estate or other real asset classes
- Experience and interest in fundamental and statistical research

- Collaborative team player with strong analytical skills, high proficiency with Excel and ideally experience with Argus

It is the policy of Pension Reserves Management Board to afford equal employment opportunity to all qualified persons regardless of race, color, religious creed, national origin, ancestry, age, military status, sexual orientation, disability, genetic information, gender identity, gender expression or gender unless based upon a bona fide occupational qualification.

**Interested candidates should submit a cover letter and resume via the link below:**

<https://app.jobvite.com/j?cj=oYyH9fw6&s=PRIM>