



**PENSION RESERVES
INVESTMENT
MANAGEMENT BOARD**

84 State Street, Second Floor
Boston, Massachusetts 02109

Deborah B. Goldberg, Treasurer and Receiver General, Chair
Michael G. Trotsky, CFA, Executive Director and Chief Investment Officer

Monday, February 11, 2019

Office of the Secretary of State

Executive Office for Administration and Finance

RE: PRIM Administration and Audit Committee Meeting – Thursday, February 14, 2019 at 10:00 a.m.

To Whom It May Concern,

In accordance with the provisions of Massachusetts General Laws, Chapter 30A, Section 18-25, notice and posting is made for the meeting held at the Pension Reserves Investment Management (PRIM) Board, scheduled for **February 14, 2019 at 10:00 a.m.** at:

Pension Reserves Investment Management Board
84 State Street, Second Floor
Boston, MA 02109

Topics anticipated to be discussed include:

- I. Approval of the Minutes (**Voting Item**)
- II. Executive Director / Chief Investment Officer Comments
 - a. Markets and PRIT Fund Performance Summary
 - b. Summary of 2019 Annual Plans
 - c. Communications Strategy Executive Summary (**Voting Item**)
- III. 2019 Proxy Voting Guidelines (**Voting Item**)
- IV. Board Governance Manual Review (**Voting Item**)
- V. Global Investment Performance Standards (GIPS)
- VI. Legal/Legislative Update
- VII. Other Matters:
 - a. December 2018 PRIM Budget
 - b. Travel
 - c. Client Services

The open meeting notice may be found at PRIM's website: www.mapension.com.